

DRAFT MINUTES of the MEETING of LEZANT PARISH COUNCIL held at TREBULLETT METHODIST CHURCH HALL on THURSDAY 13 APRIL 2023 at 7:30PM.

Present: Cllr(s): Neil Burden; Peter J Cairns; Val Hill (Chairperson); Godfrey Holter; Tim Minson; Ian Nash; Steve Simmons; Tom Unwin; Irene Wood

In attendance: Adrian Parsons (CC); 8 members of the public

Item No		Action by
23.058	Apologies for absence: Cllr(s): Julie Dinnis; Sam Inman (Clerk)	-
23.059	Declarations of Interest: Cllr Unwin declared an interest in PA23/01030.	-
23.060	Representations from the Public: A resident was in attendance regarding PA23/01030 & PA23/01807. They questioned the processes in place regarding the Lawful Development Certificate application. Furthermore, they noted it was their opinion that: the application for Temporary Access would likely become permanent once formed; any replacement hedge could not be replaced on a 'like for like' basis; the application stated that the solar panels were not visible to other properties but this was not the case. A resident was in attendance to speak about PA22/11189. They commented on various issues that had been raised to Councillors prior to the meeting, including a request for an extra-ordinary meeting to allow residents to discuss the application further. The clerk was asked to check with the Planning Officer to see if they knew when the detailed plans would likely to be raised. It was mentioned this would be down to the applicant/ agent.	Clerk Clerk
23.061	Planning Applications and Related Matters. The item to receive a request by a resident for Lezant Parish Council to hold an extra-ordinary meeting regarding PA22/11189 was brought forward by the Chair. After discussion, two motions were proposed, neither moved. No extra-ordinary meeting to be held regarding PA22/11189.	-
23.062	Cornwall Councillor's Report – to receive a report from Cllr Parsons. Cllr Parsons was in attendance and gave a report including: the dropping of the Mayor for Cornwall proposal; the possibility of Cornwall Council funding the purchase of the Launceston Barclays Bank building as the new site for the Town Library/ Hub; the latest resurfacing work taking place along the A30 between Five Lanes and Kennards House; Cornwall Council's public consultation on proposed changes to a subsidised transport scheme that helps young people aged 16-19 access their education.	

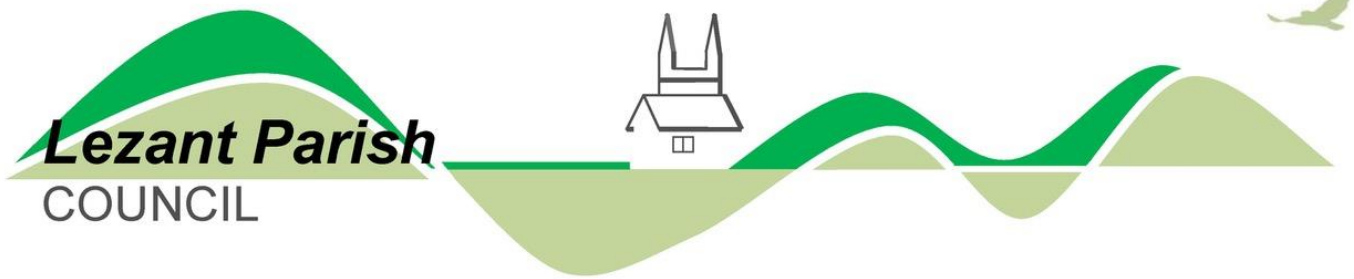
23.063	<p>Confirmation of the Minutes. It was proposed by Cllr Nash, seconded by Cllr Unwin and RESOLVED that the minutes of the meeting held on 14 March 2023 should be approved and signed by the Chair.</p>	-
23.064	<p>Matters Arising from the Previous Meeting:</p> <p>a) Butter Well at Larrick – to report any update on maintenance. Cllr(s) Cairns and Simmons had inspected the Butter Well and reported back on the proposed work. It was agreed that Cllr Simmons will provide the slates and complete the work.</p> <p>b) Preventing Damage to the Greens at Lezant War Memorial & Rezare – to provide any update on stones provided by Greystone Quarry. No further update had been received from the Quarry. It was noted that CORMAC had confirmed they will replace the damaged hazard marker post at Lezant War Memorial.</p> <p>c) Damaged Gate at War Memorial – to provide any update. It was noted that Bespoke Metal Engineering had been commissioned to complete the work. They are due to come out shortly to inspect the damage.</p> <p>d) Damaged Grit Bin at Rezare – to provide any update. The insurance Case Officer confirmed they will reimburse the cost to replace the grit bin. The clerk had raised that if Lezant Parish Council was willing to pay an additional £22.10 the bin could be delivered filled with salt. (To fill a bin this size it would normally be considerably more.) It was proposed by Cllr Burden, seconded by Cllr Minson and RESOLVED that the clerk purchase the new salt bin (filled with salt). The clerk to then arrange reimbursement from Transportation Claims.</p> <p>The clerk to ask if CORMAC will remove the damaged bin.</p> <p>e) To Consider Removal of Shed at Trebulet Green – to agree any action/ associated costs. Cllr(s) Cairns and Simmons had inspected the shed and its contents. It was proposed by Cllr Unwin, seconded by Cllr Cairns and RESOLVED that the clerk obtain a quote for removal of the shed, its contents and concrete base.</p> <p>f) Annual Parish Meeting – to confirm speaker and arrangements. It was noted a member of the Launceston Neighbourhood Team was booked to speak at the Annual Parish Meeting. PCSO Dodd, was also the local contact for Community SpeedWatch. The Chair reported that another representative from SpeedWatch would also be in attendance. The meeting to be held on Tuesday 30 May (7pm, Trebulet). The clerk has booked the hall and will organise advertising the meeting.</p>	<p>PJC/ SS</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

23.065	<p>Playground Equipment & Maintenance – to agree any action/ associated costs.</p> <p>a) Monthly Safety Inspection Reports. It was noted the monthly safety inspections had been completed at both Jubilee Field and Trebullett. The clerk was asked to obtain a quote for remedial work to the basketball backboard at Trebullett.</p> <p>b) Request for Volunteers to Clean/ Paint the Gate/ Benches at Jubilee Field. It was noted no offers of help had been received.</p> <p>c) It was confirmed the play tower has been ordered. Installation is likely in June.</p>	Clerk
23.066	<p>To Consider Plans for the King’s Coronation – to agree any action/ associated costs. A notice had been placed in the parish magazine notifying residents that Lezant Parish Council was open to considering small grants to help support events for the King’s Coronation. In addition, residents had been asked their thoughts on whether the Parish Council should offer a commemorative item to households. It was reported the clerk had received no responses to date.</p> <p>Councillors discussed possible donations to support local events in lieu of any wider commemorative item to residents. It was proposed by Cllr Cairns, seconded by Cllr Unwin and RESOLVED that a £75 donation be made to Treburley Social Club cream tea, Trebullett street party and Rezare green party.</p>	Clerk
23.067	<p>Launceston Community Network Panel Meeting 23-March – to receive any report. Cllr Nash had attended and gave a brief report including the following: details on the levelling up programme – shared prosperity fund and community capacity fund; Volunteer Cornwall; Launceston Leisure Centre; Launceston Library.</p> <p>It was also noted that it was the last Launceston Community Network Panel meeting – the next one would be joined with Caradon.</p>	-
23.068	<p>To Consider Request by Trekenner School for Community Grant Donation Towards New Picnic Bench at Jubilee Field. A request had been received to support the purchase of a new recycled plastic picnic bench to be located on Jubilee Field. Trekenner School was asking Lezant Parish Council to consider donating £197.50 (which is half the ex-VAT price). It was proposed by Cllr Unwin, seconded by Cllr Holter and RESOLVED that that the bench addition on Jubilee Field be accepted. It was proposed by Cllr Unwin, seconded by Cllr Cairns and RESOLVED that an award of £197.50 towards the bench be made to Trekenner School.</p>	Clerk
23.069	<p>Coronation Park Trust – Request for Funding. An email from the Coronation Park Trustees had been circulated prior to the meeting. The email provided a formal proposal to help future proof Launceston Leisure Centre for the whole community & the surrounding parishes it serves. They respectfully asked Lezant Parish Council to consider making a</p>	

	<p>financial donation to the Leisure Centre, equivalent to £1 per parish elector. It was noted that the 2021 Electoral Role had 639 residents listed. It was proposed by Cllr Burden, seconded by Cllr Unwin and RESOLVED that a one-off award of £639 be made to the Coronation Park Trustees.</p>	Clerk																																				
23.070	<p>Finance:</p> <p>a) To Approve Financial Statements for Current and Taxi Accounts It was proposed by Cllr Unwin, seconded by Cllr Holter and RESOLVED that the financial statements were approved.</p> <p>b) To Approve Accounts for Payment It was proposed by Cllr Unwin, seconded by Cllr Holter and RESOLVED that the accounts were approved for payment.</p> <table border="1"> <tr> <td>13.04.23</td> <td>Room Hire Trebulet</td> <td>online</td> <td>£20.00</td> </tr> <tr> <td>13.04.23</td> <td>Clerks Expenses (March)</td> <td>online</td> <td>£44.05</td> </tr> <tr> <td>13.04.23</td> <td>TEEC (website planning tracker)</td> <td>online</td> <td>£28.80</td> </tr> <tr> <td>13.04.23</td> <td>CALC Membership Subscription</td> <td>online</td> <td>£401.32</td> </tr> <tr> <td>13.04.23</td> <td>John Davis (cleaning)</td> <td>online</td> <td>£456.00</td> </tr> <tr> <td>13.04.23</td> <td>Npower (bus stop electricity)</td> <td>online</td> <td>£84.07</td> </tr> <tr> <td>13.04.23</td> <td>J Braunton (cleaning)</td> <td>online</td> <td>£123.50</td> </tr> <tr> <td>13.04.23</td> <td>M Harris (Feb taxi sheets)</td> <td>chq 387</td> <td>£56.00</td> </tr> <tr> <td>13.04.23</td> <td>M Harris (March taxi sheets)</td> <td>chq 387</td> <td>£28.00</td> </tr> </table> <p>c) Lezant Parish Council – 2022/23 AGAR External Auditor Instructions. It was noted the clerk had received the documentation for the Limited Assurance Review for 2022-23. Accounts and the AGAR would go to the internal auditor w/c 17 April. It was noted that an external review (costing £210) would be necessary due to the National Lottery grant award pushing income over the threshold (in previous years Lezant Parish Council had opted to be exempt from this review).</p> <p>d) To Note Increase in the National Living Wage for Cleaners. The National Living Wage has increased to £10.42 from April 23.</p> <p>e) Insurance Renewal. Zurich insurance policy is up for renewal on the 01 June. The clerk will look into options to be considered at the May meeting.</p> <p>f) To Note Cornwall Councillor Community Chest Grant Award. It was reported that Lezant Parish Council had been successful in its grant application for £500. The award will go towards the cost of the new play tower and installation at Jubilee Field.</p>	13.04.23	Room Hire Trebulet	online	£20.00	13.04.23	Clerks Expenses (March)	online	£44.05	13.04.23	TEEC (website planning tracker)	online	£28.80	13.04.23	CALC Membership Subscription	online	£401.32	13.04.23	John Davis (cleaning)	online	£456.00	13.04.23	Npower (bus stop electricity)	online	£84.07	13.04.23	J Braunton (cleaning)	online	£123.50	13.04.23	M Harris (Feb taxi sheets)	chq 387	£56.00	13.04.23	M Harris (March taxi sheets)	chq 387	£28.00	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
13.04.23	Room Hire Trebulet	online	£20.00																																			
13.04.23	Clerks Expenses (March)	online	£44.05																																			
13.04.23	TEEC (website planning tracker)	online	£28.80																																			
13.04.23	CALC Membership Subscription	online	£401.32																																			
13.04.23	John Davis (cleaning)	online	£456.00																																			
13.04.23	Npower (bus stop electricity)	online	£84.07																																			
13.04.23	J Braunton (cleaning)	online	£123.50																																			
13.04.23	M Harris (Feb taxi sheets)	chq 387	£56.00																																			
13.04.23	M Harris (March taxi sheets)	chq 387	£28.00																																			

23.071	<p>Planning Applications and Related Matters.</p> <p>a) To consider a response to consultation by the Planning Authority:</p> <p>i) Application: PA23/01030. Reserved Matters application for construction of three residential dwellings (Details following application number PA18/01884 dated 25th April 2018) without compliance with condition 1 of decision notice PA21/03581 dated 20.08.21. Land south west of Trevale, Rezare. After discussion, it was agreed that the clerk should write to the Planning Officer stating that the Members of Lezant Parish Council feel unable to provide comment until the following matters are clarified:</p> <ul style="list-style-type: none"> - the solar panels are stated as not being visible from ANY dwelling but they can be seen from the neighbouring property down the side access track. There is no issue with this in principle, but the statement is misleading. - Councillors question whether the inclusion of the ecology report and reference to the temporary opening in the hedge are still relevant and should form part of the application in light of the current application for a Lawful Development Certificate. <p>ii) Application: PA23/02039. Proposed single storey side extension and rear extension (ground floor bedroom). Proposed decking platform for access to rear garden. Trevallen, Lezant. After discussion, it was proposed by Cllr Burden, seconded by Cllr Simmons and RESOLVED that the clerk should respond to the Planning Authority (Cornwall Council) stating that the Members of Lezant Parish Council support the application (PA23/02039).</p> <p>b) Any other applications received. <i>To report any planning applications and/or pre application planning submissions advised prior to the evening of the meeting. To include:</i></p> <p>i) Application: PA23/01807. Application for a lawful development certificate, Rezare. Lezant Parish Council had been notified of this application by a resident. The clerk contacted the Planning Officer who confirmed that there was no statutory consultation requirement on the application. Further to the comments raised by a resident at the start of the meeting the clerk was asked to write to the Planning Officer to clarify the process.</p> <p>c) Status of previous applications. <i>To report decisions of the planning authority for Lezant Parish received prior to the meeting.</i></p> <p>i) Appeal Notification PA22/03585 Unit 3, Penscombe Barns. The clerk was asked to write to the Planning Inspectorate to state that the Members of Lezant Parish Council wished to reiterate that the grounds that</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
--------	--	---

	<p>Councillors rejected the application were on the basis that it ran counter to the Lezant Neighbourhood Development Plan.</p> <p>ii) PA22/11104 APPROVED. Convert disused slaughter hall to washrooms and staff changing areas at ground floor and canteen at the first floor. Remove existing first floor office structure and replace with thermally and acoustically better performing structure in same location. Treburley Abattoir</p> <p>d) To receive request by resident for Lezant Parish Council to hold an extra-ordinary meeting regarding PA22/11189. See minute entry 23.061.</p>	
23.072	<p>Highways – to agree actions and expenditure on any issues arising on the roads.</p> <p>a) A pothole had been reported at the junction of lower Treburley with the lane leading to the Social Club. Highways had inspected and completed works.</p> <p>b) An issue was raised regarding a cats eye road stud (at the A388 junction opposite Monks Hill) which needed to be filled. The clerk to raise with Highways.</p> <p>c) The general poor condition of the road from Trebullett to Trekenner was raised, there were numerous potholes along this stretch. The clerk to raise with Highways.</p>	<p>Clerk</p> <p>Clerk</p>
23.073	<p>Footpaths - to agree actions and expenditure on any issues arising on the footpaths.</p> <p>a) It was noted a footpath through Clam End doesn't have a marker sign and a new resident gate signs might dissuade persons from using the route. The clerk was asked to report it to the Countryside Access Team.</p> <p>b) It was reported the West Penrest marker sign required replacement. The clerk was asked to report it to the Countryside Access Team.</p>	<p>Clerk</p> <p>Clerk</p>
23.074	<p>Correspondence</p> <p>a) Community Area Partnerships Email - setting out the approach that will be taken for developing and implementing the new Community Area Partnerships (CAPs). No further action.</p> <p>b) Cornwall Council Consultation on Public Space Protection Order (Alcohol Consumption – request for views. Councillors to review.</p>	<p>All Councillors</p>



23.075	<p>Parish Business:</p> <p>a) Longstones – <i>to provide any update.</i> No information to report.</p> <p>b) Defibrillator at Larrick – <i>to confirm grant application submitted.</i> Cllr Simmons provided an update on the status of the grant application</p>	SS/ clerk
23.076	<p>Any other business brought by members for the next Parish Council Meeting.</p> <p>a) Cllr Burden asked if the Clerk could make contact with the Highways Manager to ask about the speed monitoring set-up/signage that is available for use within the Parishes. What’s the process for Lezant Parish Council to request an installation period?</p> <p>b) Cllr Hill noted an issue of an overgrown hedge. Cllr Parsons stated that if Highways visit and it is deemed unsafe, they can issue enforcement. The Clerk to ask for a highway’s inspection.</p>	Clerk Clerk

Next Parish Council Meeting 09 May 2023. Trebulett Methodist Church Hall

There being no further business to transact the Chairperson closed the meeting at 21.45pm

SignedChairperson

Dated.....

A copy of these Minutes can be found on the Parish Council website:
<https://www.lezantparish.org.uk/>

